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12 Field Regiment (Vietnam) Association

NOTICE OF ANNUAL GENERAL MEETING

Members are advised that the next Annual General Meeting of the Association will be held at 1400hrs on Tuesday 10th November 2015, at the Ingleburn RSL Club, 70 Chester Rd., Ingleburn NSW.

AGENDA

1. Opening of meeting and welcome. Reciting of the Ode.
2. Attendance and apologies. Confirmation of a quorum.
3. Minutes of previous AGM held 12th November 2014 at Ingleburn RSL Club for confirmation. (Copy previously circulated to members.) Motion to accept.
4. Business arising from the Minutes.
5. President's Report. (Copy accompanying this Notice.) Motion to accept the Report.
6. Treasurer's Financial Report. (Copy accompanying this Notice.) Motion to accept the Report.
7. Auditor's Report. (Copy accompanying this Notice.)

(Members attending the AGM, please note that the FULL Financial Report and Auditor's Report will be available for perusal at the meeting room at least 15 minutes prior to the start of the meeting. Members who are not able to attend the meeting but who would still like a FULL copy of these Reports may request that they be mailed to them by phoning the Secretary.)

8. Election of Committee Members and Office Bearers. Not applicable at this AGM.

(Members please note that in accordance with Rule 17.4 which sets a term of two years for committee members and office bearers, elections are not required at this AGM, since current committee members and office bearers are mid-term.)

9. Other Business as allowed by the Chairman and Committee.
10. Close.

***For attending members who do not have access to emails and therefore receive material by APO mail, paper copies of all reports will be made available for perusal prior to and during the meeting.**

